

Systematic Reviewer

Kleijnen Systematic Reviews Ltd (KSR Ltd) prepares systematic reviews, technology assessments and critical appraisals for bodies such as the National Institute for Health and Care Excellence (NICE), the National Institute for Health Research (NIHR), pharmaceutical companies and health technology assessment agencies.

The job holder will be responsible for carrying out systematic reviews and health technology assessments. It is essential that the candidate has experience in preparing systematic reviews, as well as a thorough knowledge of the methodology of primary patient based research. A working knowledge of relevant statistical methods, for example meta-analysis and meta-regression analysis, is also essential.

The job holder must have some experience of health services research and could be from one of a number of disciplinary backgrounds including statistics, medicine, public health, clinical epidemiology, economics, biochemistry or psychology. If the job holder does not have a PhD, they may work on a PhD programme as part of their employment. Good communication skills, both oral and written are essential. An understanding of the health field and the NHS is essential.

Responsibilities include the following:

- Undertaking systematic reviews carried out within KSR Ltd. Systematic reviews are commissioned from a variety of sources.
- Carrying out any aspect of systematic reviews or health technology assessments. KSR Ltd is a small company and the job holder is required to be flexible about taking on any task that is required for the completion of high quality work against deadlines.
- Contributing to the development of proposals for funding of projects.
- Participating in regular meetings with other staff; consideration of possible systematic reviews KSR Ltd might prepare in response to requests from commissioners or tenders, and liaison with review commissioners.
- Participating in the dissemination activity of KSR Ltd. This might involve, for example, preparing journal articles and representing KSR Ltd at conferences, seminars, training courses and other external events.
- Training internal and external people in the conduct of systematic reviews.

The postholder will be encouraged to attend conferences and meetings in health services research and other relevant fields and to keep in touch with their particular disciplinary interests.